



# Health policy

September 10, 2023

The Ivy Academy  
Document Sender : Amy Hitchinson



## Health policy

The following policies have been designed to keep your child's health in mind. We ask that you, the parent take an active roll in following these guidelines. All incoming students shall have

All incoming students shall have a medical report that shall be dated less than six months prior to enrollment, with the exception of school-age children, a copy of the most recent regularly scheduled school physical may be submitted.

"Children will be screened upon arrival daily for any obvious signs of illness. If symptoms of illness are present, the child care staff shall determine whether they are able to care for the child safely, based on the apparent degree of illness, other children present and facilities available to care for the ill child" (DCFS 407.310 (b))

In accordance with DCFS we will exclude children when illness prevents the child from participating comfortably in program activities; illness calls for greater care than the staff can provide, without compromising the health and safety of other children; (407.310 c 2) You will be contacted to pick up your child in a timely fashion. If you are not able to do so, we have to follow the same procedures as Late Pick-Up

**FEVERS:** If a child develops a 101.0 fever of higher at school, parents will be called to pick up the child. The child cannot return to school until the child has been fever free, without the aid of a fever-reducing medication for a full 24 hours regardless of the cause of the fever.

**DIARRHOEA/VOMITING:** if a child is displaying signs of diarrhoea, three movements within one hour, or vomiting two or more times in 24 hours: shall be sent home, and may not return until system free.

**CHICKEN PDX:MEASLES-MUMPS:** Although the Department of Children and Family Services may state differently in their codes (DCFS 407.310 (2) (N) (Q) (P) regarding returning to class, our policy requires before returning to school after an outbreak of Chicken Pox, all pox marks must be completely dry. The same is true for Mums, parotid gland must not be swollen, and Measles must wait one week after the disappearance of rash. Please check with the center director before returning the child to class. No deductions for tuition — Please have your child immunized.

**EAR INFECTIONS:** Our policy regarding ear infections are that child must be on the antibiotic for 24 hours. and be fever free, without the aid of fever reducing medication before returning to school.

**RASH-IMPETIGO:** Must remain out of school until 24 hours after treatment has been initiated.

**STREP THROAT:** 24 hours after treatment has been initiated, and is without fever for 24 hours. **MOUTH SORES:** with

**MOUTH SORES:** with the inability to control saliva, may-not return until the child's physician or local health department states the child is noninfectious.

**SCABIES-HEAD LICE:** Until the morning after treatment. **CONJUNCTIVITIS-** 24 hours after treatment has been initiated

**CONJUNCTIVITIS:** 24 hours after treatment has been initiated

## Medications

**Prescription Medication:** may only be administered if the Medical Consent Form is properly completed. The original pharmacy label must be current and on the bottle and must be for child indicated.

**Non-prescription (Over the Counter):** It is our policy that OTC's may only be administered if the Medical Consent Form is properly completed, as well may only be administered with a detailed doctor's note with clear exact directions, example: John Smith must have one teaspoon of sunscreen applied to each arm and leg, and a dime sized blot to each cheek, and nose, due to sun sensitivity. Our center's policy requires a doctor's note will be needed for Diaper wipes, diaper creams, and things like lip balms, as well as any cough or cold remedies. HOWEVER, keep in mind the enclosed information from the Health Department regarding infectious disease control in a child care setting.



DOCTOR'S NOTES ARE REQUIRED FOR ANY AND ALL MEDICATIONS, AND FOR THE RETURN TO SCHOOL FROM ANY OF THE ABOVE LISTED ILLNESSES, AND ANY MENTIONED ITEMS. NOTE MUST INCLUDE: DATE, PERMISSION TO RETURN, SPECIAL INSTRUCTIONS, EXACT AMOUNT TO GIVE AND FOR HOW LONG TO GIVE/USE.

Your cooperation and understanding will help to ensure a healthy environment for your child and his peers.

If you should have any questions or concerns regarding this policy, please contact the center director, or the Elgin Health and Human Services Department In group child care we must be clear and consistent with these policies.

**By signing below I agree to follow the guidelines listed above.**

X \_\_\_\_\_

# Signature Certificate

Document name: Health policy

Unique Document ID: CE7CE8EF6E95140331A19A3BB75A41D1AFF8CC70

LEGALLY SIGNED USING  
**WP**Signature  
Build. Track. Sign Contracts.

## Timestamp

## Audit

October 5, 2017 11:08 am  
CDT

Health policy Uploaded by Amy Hitchinson -  
ahitchinson@theivyacademy.org IP 77.99.32.61

February 20, 2018 11:05 am  
CDT

Dil Ahdan - dil@1da.co added by Amy Hitchinson -  
ahitchinson@theivyacademy.org as a CC'd Recipient Ip:  
165.225.80.244

February 20, 2018 11:05 am  
CDT

Amy Hitchinson - theivyacademy@gmail.com added by  
Amy Hitchinson - ahitchinson@theivyacademy.org as a  
CC'd Recipient Ip: 165.225.80.244

February 20, 2018 11:05 am  
CDT

Lorena Delgado - ldelgado@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 165.225.80.244

August 29, 2018 2:43 pm  
CDT

Dil Ahdan - dil@1da.co added by Amy Hitchinson -  
ahitchinson@theivyacademy.org as a CC'd Recipient Ip:  
77.99.231.184

August 29, 2018 2:44 pm  
CDT

Amy Hitchinson - theivyacademy@gmail.com added by  
Amy Hitchinson - ahitchinson@theivyacademy.org as a  
CC'd Recipient Ip: 77.99.231.184

August 29, 2018 2:44 pm  
CDT

Lorena Delgado - ldelgado@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 77.99.231.184

December 13, 2019 5:45 pm  
CDT

Dil Ahdan - dil@1da.co added by Amy Hitchinson -  
ahitchinson@theivyacademy.org as a CC'd Recipient Ip:  
86.21.181.23

December 13, 2019 5:45 pm  
CDT

Amy Hitchinson - theivyacademy@gmail.com added by  
Amy Hitchinson - ahitchinson@theivyacademy.org as a  
CC'd Recipient Ip: 86.21.181.23

December 13, 2019 5:45 pm  
CDT

Lorena Delgado - ldelgado@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 86.21.181.23

December 13, 2019 5:46 pm  
CDT

Jeanette Mihalec - jmihalec@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 86.21.181.23

December 16, 2019 8:10 pm  
CDT

Dil Ahdan - dil@1da.co added by Amy Hitchinson -  
ahitchinson@theivyacademy.org as a CC'd Recipient Ip:  
86.21.181.23

December 16, 2019 8:10 pm  
CDT

Amy Hitchinson - theivyacademy@gmail.com added by  
Amy Hitchinson - ahitchinson@theivyacademy.org as a  
CC'd Recipient Ip: 86.21.181.23

December 16, 2019 8:10 pm  
CDT

Lorena Delgado - ldelgado@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 86.21.181.23

December 16, 2019 8:10 pm  
CDT

Jeanette Mihalec - jmihalec@theivyacademy.org added  
by Amy Hitchinson - ahitchinson@theivyacademy.org as  
a CC'd Recipient Ip: 86.21.181.23

December 17, 2019 8:17 am  
CDT

Dil Ahdan - dil@1da.co added by Amy Hitchinson -  
ahitchinson@theivyacademy.org as a CC'd Recipient Ip:  
86.21.181.23

December 17, 2019 8:17 am CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
December 17, 2019 8:17 am CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
December 17, 2019 8:17 am CDT	Jeanette Mihalec - jmihalec@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
December 17, 2019 8:17 am CDT	Amy Hitchinson - ahitchinson@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
December 17, 2019 5:17 pm CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 213.205.194.140
December 17, 2019 5:17 pm CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 213.205.194.140
December 17, 2019 5:18 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 213.205.194.140
December 17, 2019 5:18 pm CDT	Jeanette Mihalec - jmihalec@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 213.205.194.140
April 30, 2020 7:44 pm CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
April 30, 2020 7:44 pm CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
April 30, 2020 7:44 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
April 30, 2020 7:44 pm CDT	Jeanette Mihalec - jmihalec@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
April 30, 2020 7:44 pm CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 86.21.181.23
February 14, 2021 4:36 pm CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 14, 2021 4:36 pm CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 14, 2021 4:36 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 14, 2021 4:36 pm CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 18, 2021 9:12 am CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61

February 18, 2021 9:12 am CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 18, 2021 9:12 am CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 18, 2021 9:12 am CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 9:38 am CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 9:38 am CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 9:38 am CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 12:37 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 12:37 pm CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
February 27, 2021 12:37 pm CDT	Dil Ahdan - ivyenrollment@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 5:54 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 5:54 pm CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 5:54 pm CDT	Dil Ahdan - ivyenrollment@1da.co added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 7:01 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 7:01 pm CDT	Reception Team - reception@theivyacademy.org added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 18, 2021 7:01 pm CDT	Dil Ahdan - ivyenrollment@1da.co added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 27, 2021 5:21 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 27, 2021 5:21 pm CDT	Amy Hitchinson - theivyacademy@gmail.com added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61
May 27, 2021 5:21 pm CDT	Dil Ahdan - ivyenrollment@1da.co added by Amy Hitchinson - theivyacademy@gmail.com as a CC'd Recipient Ip: 77.99.32.61

August 25, 2021 5:26 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - theivyacademy@ymail.com as a CC'd Recipient Ip: 77.99.32.61
August 25, 2021 5:26 pm CDT	Amy Hitchinson - theivyacademy@ymail.com added by Amy Hitchinson - theivyacademy@ymail.com as a CC'd Recipient Ip: 77.99.32.61
August 25, 2021 5:26 pm CDT	Dil Ahdan - ivyenrollment@1da.co added by Amy Hitchinson - theivyacademy@ymail.com as a CC'd Recipient Ip: 77.99.32.61
August 25, 2021 5:26 pm CDT	Danielle Galvan - dgalvan@theivyacademy.org added by Amy Hitchinson - theivyacademy@ymail.com as a CC'd Recipient Ip: 77.99.32.61
September 20, 2022 5:33 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 18.217.59.22
September 20, 2022 5:33 pm CDT	Amy Hitchinson - theivyacademy@ymail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 18.217.59.22
September 20, 2022 5:33 pm CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 18.217.59.22
September 20, 2022 5:33 pm CDT	Danielle Galvan - dgalvan@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 18.217.59.22
September 1, 2023 11:13 am CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 1, 2023 11:13 am CDT	Amy Hitchinson - theivyacademy@ymail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 1, 2023 11:13 am CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 1, 2023 11:13 am CDT	Jessica Rogers - jemerson@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 10, 2023 5:41 pm CDT	Lorena Delgado - ldelgado@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 10, 2023 5:41 pm CDT	Amy Hitchinson - theivyacademy@ymail.com added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 10, 2023 5:41 pm CDT	Dil Ahdan - dil@1da.co added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 10, 2023 5:41 pm CDT	Jessica Rogers - jemerson@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61
September 10, 2023 5:41 pm CDT	Karina Cortez - kcortez@theivyacademy.org added by Amy Hitchinson - ahitchinson@theivyacademy.org as a CC'd Recipient Ip: 77.99.32.61



This audit trail report provides a detailed record of the online activity and events recorded for this contract.

Page 8 of 8